

ANNUAL CONGREGATIONAL MEETING MINUTES
SUNDAY, MARCH 5, 2023

1. Constitution of the Annual Congregational Meeting and Opening Prayer Rev. Brad Morrison
Morrison

2. Motion to Allow Adherents to Vote
Motion by Sandra Linton / Tina Zimmerman allowing adherents to vote on financial and administrative matters, mission and ministry matters, and pastoral relationship matters. **CARRIED**

3. Approval of the Agenda
-Removed the appointment of Chairperson and Secretary as per the revised Constitution last year.
-Combined 3 adherent votes to one.
-Changed the Financial review to come from Tim instead of Kevin O'Brien.
-Added Bequest Fund Special Project to New Business.
Motion Barb MacKinnon / Nancy Larocque to approve the agenda as amended. **CARRIED**

4. Approval of Minutes of 2022 Congregational Meetings
Motion by Dianne Dixon / Sandra Linton that the Minutes of the March 7, 2022 Annual Congregational Meeting be accepted as printed or as amended. **CARRIED**

5. In Memoriam Rev. Brad Morrison

6. Approval of the 2022 Annual Reports of Council, Teams, and Groups, excluding Finance and Nominating Teams.
Motion by Barb MacKinnon / Diane Goodhand to receive the 2022 reports. **CARRIED**
Motion by Barb MacKinnon / Denise Johnson to approve the 2022 reports, excluding Finance and Nominating Teams. **CARRIED**

7. Review and Approval of the 2022 Financial Report Tim McMillan
 - Budget was accurate. Deficit of \$123,613 in General Fund.
 - Libro chequing is down to \$35,000 from \$176,000 in 2021 because of a large bequest that was received that year. \$115,000 was invested in capital funds.
 - \$609,000 in the Frontier Investment. Markets were not good last year but could have been worse.
 - General Fund Revenue didn't meet budget by \$21,000. We budgeted for a grant we applied for to have a summer employee but it was not received and we did not have an employee.

- Envelope Donations were up. We donated \$15,000 to UCC Mission Fund.
- \$1756 interest was put towards deficit.
- Solar panel income has now surpassed the investment of \$7000/year. All income will now go to the General Fund.
QUESTION: How long is left in the contract?
ANSWER: 20 years total so 9 years left.
- Past bequests have allowed us to stay afloat.
- Thanks to Finance Team and Kevin O'Brien for doing the Financial Review

Motion by Dianne Dixon / Brenda Bourdeau to approve the 2022 Financial Report found on pages 23 to 38. **CARRIED**

8. Report of the Financial Review Team Tim McMillan
Motion by Ken Joliffe / Sandra Linton to accept and approve the 2022 Financial Review Report. **CARRIED**

9. Presentation and Approval of the 2023 Budget Proposal Tim McMillan
- Revenue number has increased in hopes to reverse the decline in offerings.
 - Two Roast Beef Dinners are budgeted.
 - YMCA Summer Camp is bringing in new revenue.
 - Solar panels have increased since we've paid off investment.
 - Expenditures are up. Property Team needs a fire panel repair.
 - Insurance is the same but UCC is switching to their own so that may decrease
 - Community Life increased meal ministry \$2000
 - Pulpit supply is up, predicting we will need 9 services and 12 guest musicians.
 - Salaries is up. We will be switching Andy from contract to payroll.
 - A \$133,787 loss is predicted.

Motion by Barb MacKinnon / Diane Goodhand to approve the 2023 Budget found on pages 38 to 41. **CARRIED**

10. 2023 Mission & Service Objective

Motion by Nancy Larocque / Tina Zimmerman that we accept and approve Council's recommendation to set the 2023 Mission & Service objective at \$15,000. **CARRIED**

11. Nomination Report

- Adding Linda Powers to Community Life Team

Motion by Colleen Fletcher / Sandra Linton to accept the Nominations Report as printed on page 7. **CARRIED**

Motion by Colleen Fletcher / Sandra Linton that nominations close. **CARRIED**

Motion by Colleen Fletcher / Sandra Linton to approve the slate of candidates as printed (or as amended). **CARRIED**

Motion by Dianne Dixon / Brenda Bourdeau that the Congregation empowers the Council with Finance Team appoint 2023 reviewer. **CARRIED**

a) Appointment of the Financial Reviewers for 2023

Motion by Dianne Dixon / Sandra Linton that Kevin O'Brien be appointed as the 2023 Financial Reviewer. **CARRIED**

12. New Business

- Bequest Funds – Last year flooring came out of restricted funds. We are currently at \$1,968,172. Requesting that \$111,857 be transferred to General Fun to eliminate 2022 deficit.

Motion by Dianne Dixon / Brenda Bourdeau to move funds to eliminate deficit. **CARRIED**

- This year there is a special project from Property Team. The current parts for the elevator are not made anymore so we need to retrofit it to make it up to date. A new safety code also requires a phone be put in so there will be added electrician fees. Requesting that \$35,000 be transferred to General Fun to pay for elevator. Half is to be paid now so we can move forward with the project and parts can be ordered. We will be working with Savaria Sales, Installation and Service Inc.

Motion by John Larocque / Shirley Aerts to accept Property Teams request for funds. **CARRIED**

13. Appreciations

Diane Goodhand

- On behalf of the Ministry and Personnel Team I would like to take this opportunity to bring courtesies to the staff.
During this past year we welcomed the removal of many restrictions due to the pandemic and were able to resume regular worship and activities.

Leading our Ministry team is Rev Brad Morrison who provides excellent leadership skills in both his ministry and with the staff. During regular worship services Brad shares relevant and meaningful messages as well as leading a regular bible study group. Throughout the year Brad continued his ministries through Children's worship which has seen an increase in numbers, his pastoral care while visiting those in hospital and at home and outreach ministry to support the community with different events that were organized. Brad 's continued focus of increasing membership saw more people in the pews while still offering online streaming for those who could not attend in person and also welcomed several new members through transfer. In addition to an already busy schedule Brad supported a practicum minister throughout the year and acted as chairperson for those teams without someone in that role. We thank Brad for his ongoing positive but realistic outlook and appreciate all he does for our congregation.

Karen Pritchard joined our church as our new Office Administrator managing the day-to-day operation and assisting Rev. Brad as needed while ensuring all administrative duties are performed as required. Karen is also responsible for overseeing the scheduling for rentals and events within the church which she has done so in an organized and efficient

manner. It was evident early on that Karen is a great addition to our ministry team and we look forward to working together with her. Would also like to thank Patti Baratta for the last few years of service with the church and wish her all the best in the coming years.

Our Music Director, Andy Cloutier provides ministry through music during each of our Sunday services. Andy has many musical talents himself as has been demonstrated regularly and is always enjoyed by the congregation, he also invited guest musicians to participate in the services on occasion which continue to be a welcome addition to the music ministry. It is great to see that our choir has returned to regular choir practice and we appreciate their contribution to the regular services.

Joe Rychel our custodian for the church building continues to use his many skills time and time again with the work he does to maintain and improve our church building. Over the last year Joe worked together with the Property team on several projects and we have witnessed the hard work that has gone into improving such areas as the new sanctuary flooring. While majority of Covid protocols were lifted Joe continues to ensure all necessary health and safety protocols are followed and we all benefit from the meticulous work that Joe does on a daily basis.

Treasurer Tim McMillan is responsible for the financial aspects of our church and records all financial transactions. Tim's detailed reports on a monthly basis allow for easy understanding and Tim is always willing to provide additional information when required. Tim works closely with the Finance Team and, as always, is diligent in ensuring all necessary documentation and reporting is done in a timely manner and is able to provide a concise report when required to the Council.

We are fortunate to have Kayleigh Berdan as our Child and Youth Leader who works with the youth of our congregation and the community. Throughout the year the youth were able to return to many of the activities that they look forward to on a regular basis and to enjoy spending time together and meeting new friends. We appreciate Kaleigh's creativity and energy as she works with our youth.

Tabitha McLachlin Carey, our student minister completed her practicum with us while working on her Masters of Divinity at Atlantic School of Theology. Tabitha regularly took part in the Sunday services with the Children's Time or sermons which were enjoyed by the congregation, and we continue to wish Tabitha the best of luck as she completes her studies.

As always would I like to thank each and every one of our staff. We appreciate everyone's dedication and hard work as we returned to more normalcy and being able to carry out the work of our church.

- David Morton thanked Council, Team Members, and all volunteers for all of their effort.
- Brad Morrison thanked Marjorie Harris for her service as Chair of Council.

14. Close Meeting

15. Closing Prayer

Rev. Brad Morrison